

**Community Development Committee**  
**February 19, 2025**  
**Regular Meeting Agenda**  
**2:00 PM City Hall Auditorium**

Present: Karl Albrecht; Claire Berkowitz, Gretchen Yaeger; Andrew Francis

Absent: Chris Marks; Jennifer DeChant

Staff Present: Misty Parker

Guests: Melissa Farrington Fochesato

1. Welcome
2. Approval of January Minutes- Berkowitz motioned to approve the minutes with one edit to Mid-Coast. Jaeger seconded. All in favor.
3. Equity Assessment – planning for March/April Community Meetings. Goal is to directly hear from people. Hear where the barriers are. Provide Dustin some data where gaps are and can affirm data received already. Also informs community of this work and their role in part of the work.

In-person community conversations:

What is a cohesive question the general public could respond to.

Use of language – to ensure questions are interpreted by all residents

Scope of “City of Bath” Government or Community as a whole?

Do I feel welcome in the community. Do I feel welcome within the governmental services? Am I or my neighbors treated differently. Third layer city staff welcome within their work environment.

Be clear on parameters of event and the work. What is the purpose and outcome. How to capture remarks but ensure it also fits within the scope.

Smaller facilitated groups work best when everyone is starting at the same point.

City understanding blind spots and community members that may be routinely left out or limited in access to resources to ensure we improve our services.

Be clear on where the “City” has authority vs influence.

Strong facilitator model and ensure multiple voices and not dominating conversations. Ensure rules for engagement are clear to ensure every voice is heard. Where to direct people when more information was desired to be shared.

Community Agreements. Norms for engagement. Dustin will propose starting 6 then set aside 15 minutes for group to build.

Survey questions- which ones do you like, which ones need revision, which ones should be removed.

Be specific if within city government vs the community.

Survey Questions input and Community Input by March 1<sup>st</sup>. (Send CD Link to Dustin's page)

Reference page for this work. Mention background of how we got here.

Social media tool kit. BCTV. Press Release. Webpage.

4. Community Development Priorities and Focus Areas

Committee reviewed and edited draft provided by Jaeger.

Community Health Needs assessment provides demographics and data. Community input into data may help Committee members identify roles. Also important for clear outline of focus areas where community members can be directed to for raising issues or concerns.

5. Other Updates as necessary- Community Health Review Plan will be presented by Melissa.

6. Yaeger motioned to adjourn; Berkowitz seconded. All in favor.