



# Regular City Council Meeting

Wednesday, January 7, 2026 at 6:00 pm

## Meeting Location

- **In Person:** Council Chambers, Bath City Hall, 55 Front Street
- **Television:** BCTV Channel 14
- **Live Stream:** [BCTV 14 \(castus.tv\)](http://BCTV 14 (castus.tv))
- **ZOOM:** [Zoom Link](#)
- **RECORDED MEETING:** [BCTV On-Demand](#)

### 1. Call to Order

### 2. Pledge of Allegiance

### 3. Roll Call

### 4. Presentations

#### a. Sagadahoc County Emergency Management Agency (SCEMA)

Meet K9 Chaos

Community Navigator

### 5. Public Comments

### 6. Manager's Report

### 7. Committee Reports

### 8. Public Hearings

#### a. 2025-66) Ordinance: Land Use Code Amendment, Article 8, Section 8.11, Article 9, various sections, Marine Business District (C5)

#### b. 2026-01) Liquor and Special Amusement Licenses for Front Street Bar & Grill, LLC

### 9. Consent Agenda

*(Items as marked with an asterisk (\*) on the agenda shall be considered routine matters not requiring debate. In the case of items marked with an asterisk, the motion as stated in parenthesis following the items on the agenda shall be considered to have been passed by the City Council as part of the Consent Agenda. Any Councilor wishing to have any item marked with an asterisk removed from the Consent Agenda shall have the unlimited right to do so at any time prior to the vote by Council on the Consent Agenda. If such an item is removed from the Consent Agenda, it shall be dealt with in the normal course of the meeting.)*

- a. (2026-02) \*Minutes of the previous meetings of November 19, 2025, Special Meeting, December 3, 2025, Organizational and Regular Council Meetings and December 17, 2025, Special Meeting

## 10. Unfinished Business

- a. 2025-66) Ordinance: Land Use Code Amendment, Article 8, Section 8.11, Article 9, various sections, Marine Business District (C5)
- b. 2026-01) Order: Approval of Liquor License and Special Amusement License for Front Street Bar & Grill, LLC

## 11. New Business

- a. 2026-03) Resolution: Supporting Funding for LD 1967, "Resolve, to Design a Maine Home Energy Navigator and Coaching Pilot Program"

- b. 2026-04) Order: Approving Transfer of Forfeiture Funds

- c. 2026-05) Order: Acceptance of Davenport Trust Grant

- d. 2026-06) Appointments and Reappointments:

George Sprague appointment to the Planning Board term to expire September 2027

- e. 2026-07) Appointments to Committees by Council Nominees:

Bath Housing Authority Board of Directors – Chris Marks

Patten Free Library Board of Directors – Chris Marks

Recreation Commission – Caitlin McCorkle

Sidewalk Vending License Committee – Jennifer DeChant

Student Community Liaison Council – Jennifer DeChant

Welfare Review Board – Jane Nordmann, Roo Dunn, Caitlin McCorkle

## 12. Councilor Comments

## 13. Executive Session

Real Estate per 1 MRS §405(6)(C)

## 14. Adjournment

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Contact: Darci Wheeler, City Clerk (dwheeler@cityofbathmaine.gov 207-443-8332) | Agenda published on 12/31/2025 at 12:40 PM

**CITY OF BATH**  
**PUBLIC HEARING**

**THE FOLLOWING ORDINANCE WAS GIVEN FIRST PASSAGE BY THE CITY COUNCIL OF THE CITY OF BATH, MAINE AT A REGULAR MEETING HELD AT THE CITY HALL ON WEDNESDAY, DECEMBER 3, 2025, AND PERSUANT TO THE CHARTER OF THE CITY OF BATH, AND THE PRIVATE AND SPECIAL LAWS OF THE STATE OF MAINE, AND AMENDMENT THERETO, PUBLIC HEARING WILL BE HELD TO CONSIDER THE FINAL PASSAGE OF SAID ORDINANCE IN THE CITY COUNCIL CHAMBERS, THIRD FLOOR OF CITY HALL, BATH, MAINE, ON WEDNESDAY, JANUARY 7, 2026, AT 6:00 PM.**

**AMEND LUC, ARTICLE 8, Section 8.11, Article 9, various sections,  
Marine Business District (C5) as follows:**

**SECTION 9.02 LAND USE TABLE**

**SUMMARY PROPOSED AMENDMENTS TO LAND USE TABLE**

**SECTION 9.02 LAND USE TABLE**

**C5 - Uses Existing Requested Change**

**1.0 Residential**

<b>1.1 Single Family Not Permitted</b>	<b>Change to Permitted</b>
<b>1.2 Two-Family Not Permitted</b>	<b>Change to Permitted - -</b>
<b>1.3 Multifamily Not Permitted</b>	<b>Change to Permitted - ~</b>
<b>3.0 Office, clerical Not Permitted</b>	<b>Change to Permitted</b>
<b>6.0 Educational Some Permitted</b>	<b>Change to permitted. - - -</b>
<b>7.0 Assembly Not Permitted</b>	<b>Change to permitted.</b>
<b>8.0 Recreation/Amusement Not Permitted</b>	<b>Change to permitted.</b>
<b>10.0 Restaurants - Not Permitted</b>	<b>Change to-permitted.</b>
<b>11.0 Accommodations Not Permitted</b>	<b>Change to permitted.</b>
<b>21.0 Open Air Market Not Permitted</b>	<b>Change to Permitted</b>
<b>30.0 Art Studio Not Permitted</b>	<b>Change to Permitted</b>

**SECTION 8.11 MARINE BUSINESS DISTRICT - C5** [Section number amended May 16, 2001]

**A. Purpose**

The Marine Business District will provide a location for medium- to high-intensity marine- related industrial and commercial activities that are water-related or water-dependent.

**B. Uses Allowed**

Uses allowed are as indicated in the Land Use Table (see Section 9.02).

**C. Space and Bulk Regulations**

<b>MINIMUM LOT AREA</b>	
1. All uses .....	20,000 square feet per use <u>none</u>
<b>MINIMUM LOT WIDTH PER LOT</b>	
1. All uses .....	100 feet <u>18</u> feet
<b>MINIMUM SETBACKS</b>	
1. Front .....	20 <u>0</u> feet
.....	20 <u>0</u> feet
2. Side .....	20 <u>0</u> feet
.....	25 feet, except none for wharves, piers, docks, and buildings and structures that are for water-dependent uses
3. Rear .....	.....
.....	.....
4. From waterbodies .....	.....
.....	.....
<b>MINIMUM YARD AREA</b>	
1. Front .....	10 feet
.....	5 feet
2. Side .....	5 feet
.....	.....
1. Rear .....	20 feet
.....	20 feet, except none for wharves, piers, docks, and buildings and structures that are for water-dependent uses
2. From any lot line abutting a residential zone .....	.....
.....	.....
3. From waterbodies .....	.....
.....	.....
<b>MAXIMUM LOT COVERAGE</b>	
1. All uses .....	50 <u>100</u> percent
<b>MAXIMUM BUILDING HEIGHT</b>	
1. All uses .....	40 <u>70</u> feet
2. Within 25' setback	40 feet

**D. Contract Rezoning** [added January 8, 2003]

Contract rezoning is allowed in the ~~MM~~ Marine Business District (see section 8.20).

BY ORDER OF THE CITY COUNCIL OF THE CITY OF BATH, MAINE

**Attested:**



**Darci L. Wheeler, City Clerk**



## NOTICE

THE MUNICIPAL OFFICERS OF THE CITY OF BATH WILL CONDUCT A  
PUBLIC HEARING FOR APPROVING:

the **LIQUOR LICENSE AND SPECIAL AMUSEMENT APPLICATIONS** FOR:

**Front Street Bar & Grill, LLC**  
**141 Front Street**  
**Contact: Elizabeth Renaud**

SAID PUBLIC HEARING WILL BE HELD ON **WEDNESDAY, JANUARY 7, 2026, AT 6:00 P.M.** IN CITY COUNCIL CHAMBERS, THIRD FLOOR, AT CITY HALL, BATH, MAINE, AND ALL PERSON(S) MAY APPEAR TO SHOW CAUSE WHY SAID APPLICATIONS SHOULD OR SHOULD NOT BE APPROVED.

Attested:  
Darcy L. Wheeler  
CITY CLERK



# DRAFT

## Special Council Meeting

### Minutes

Wednesday, November 19, 2025 at 6:00 pm

#### Meeting Location

- **In Person:** Council Chambers, Bath City Hall, 55 Front Street
- **Television:** BCTV Channel 14
- **Live Stream:** [BCTV 14 \(castus.tv\)](http://BCTV 14 (castus.tv))
- **ZOOM:** [Zoom Link](#)

#### 1. Call to Order

##### Minutes:

The Bath City Council met in special session in the Council Chambers on November 19, 2025. Chairperson Johnson called the meeting to order at 6:00 PM

#### 2. Pledge of Allegiance

#### 3. Roll Call

##### Minutes:

Councilors Present: Julie Ambrosino, Chris Marks, Jean Guzzetti, Jane Nordmann, Roo Dunn, Caitlin McCorkle, Megan Mansfield-Pryor, and Miriam Johnson

City Staff Present: City Manager Marc Meyers, Deputy City Clerk Chris Taylor, Assistant City Manager/Finance Director Juli Millett, Facilities Director Jonathan Carpenter, and Fire Chief Lawrence Renaud

#### 4. Presentations

##### a. Volunteer of the Year Award; Paul Perkins

##### Minutes:

6:02 PM Chairperson Johnson took a moment to recognize 2025 Volunteer of the Year recipient Paul Perkins, highlighting work he has done for The City and thanking him for the same.

#### 5. Manager's Report

##### Minutes:

6:04 PM City Manager Marc Meyers provided an update on the recent school zone safety conversation, specifically that an agenda item would be in front of Council at the

12/3 meeting, for discussion, regarding the staffing of a crossing guard for the remainder of the '25-'26 school year. Additionally, an internal staff review has resulted in a decision to implement signage for those school crosswalks not currently signed. Bath Iron Works recently held a public meeting regarding their transportation initiatives, at Maine Maritime Museum. They will present a pre-application workshop at the 12/2 Bath Planning Board and 12/3 City Council meetings should people have missed the event at Maine Maritime Museum. City Manager Meyers fielded questions and comments from Councilors Guzzetti and Dunn

- 6. Public Hearings**
- 7. Unfinished Business**
- 8. New Business**

- a. 2025-112) Resolution: Approving boards and committees handbook**

**Minutes:**

6:20 PM Chairperson Johnson provided a broad overview of the resolution. Councilor Guzzetti motioned to bring the item to the floor, for discussion, which was seconded by Councilor Mansfield-Pryor. Questions, comments (edits), and concerns regarding the proposed handbook were offered from Councilors McCorkle, Mansfield-Pryor, Guzzetti, Dunn, and Ambrosino. A motion made by Councilor Ambrosino to table the topic for thirty days which was seconded by Councilor Guzzetti, required a roll call vote.

**Vote results:**

Ayes: 8 / Nays: 0 / Abstains: 0

- b. 2025-113) Order: Approving bid for construction of the new fire station**

**Minutes:**

6:08 PM Per City Manager Meyers' request, New Business items were transposed on the agenda so that proposed Order 2025-113 would be discussed by Council prior to discussing proposed Resolution 2025-112. A motion was made by Councilor Dunn to bring the item to the floor for discussion, seconded by Councilor Ambrosino. City Manager Meyers provided a broad overview of the bidding project, specifying both the contract winner (Benchmark) and accepted bid (\$12,121,234). Council comment was offered by Councilor Dunn, who also asked a question to (engineering firm) Colliers' Associate Director, Tony DiLuzio. City Manager Meyers, supported by Colliers' Associate Director, Tony DiLuzio, fielded questions/comments/concerns from Councilors McCorkle, Dunn, and Ambrosino. There was no Public or Final Council Comment. A roll call vote was then held.

**Vote results:**

Ayes: 8 / Nays: 0 / Abstains: 0

- 9. Executive Session**

- a. Real Estate per 1 MRS §405(6)(C)**

**Minutes:**

There was no Executive Session

## 10. Adjournment

### **Minutes:**

6:48 PM A motion to adjourn was made by Councilor McCorkle which was seconded by Councilor Dunn.

### **Vote results:**

Ayes: 8 / Nays: 0 / Abstains: 0

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Contact: Darci Wheeler, City Clerk (DWheeler@cityofbath.com 207-443-8332) | Minutes published on 12/09/2025 at 3:02 PM

## Organizational Meeting

### Minutes

Wednesday, December 3, 2025 at 6:00 pm

#### 1. Call to Order

##### Minutes:

Darci Wheeler, City Clerk, called the meeting to order at 6:00pm. All councilors were in attendance for the Organizational meeting to occur.

Marc Meyers, City Manager gave the introduction of the Bath City Councilors.

Councilor At Large – Julie Ambrosino Eight years completed; commencing the first year of a new three-year term. Councilor, Ward One – Christopher Marks Commencing the third year of a three-year term. Councilor, Ward Two – Jean Guzzetti Commencing the second year of a three-year term. Councilor, Ward Three – Jane Nordmann

Commencing the second year of a three-year term. Councilor, Ward Four – Roo Dunn Four years completed; commencing the second year of a three-year term. Councilor, Ward Five – Jennifer DeChant Six years completed; commencing the first year of a new three-year term. Councilor, Ward Six – Caitlin McCorkle Commencing the third year of a three-year term. Councilor, Ward Seven – Leiha C. Lynn Commencing the first year of a three-year term. Councilor At Large – Megan Mansfield-Pryor Commencing the third year of a three-year term.

#### 2. Oath of Office to Councilors Elect

##### Minutes:

Darci Wheeler, City Clerk, gave the oath of office to the newly elected Councilors.

Councilor At Large- Julie Ambrosino Councilor Ward 5- Jennifer DeChant Councilor Ward 7- Leiha C. Lynn

#### 3. Nominations in order for the Election of the Chair of the City Council to serve to the first Wednesday in December 2026

##### Minutes:

Darci Wheeler, City Clerk called for nominations.

Councilor DeChant nominated Councilor Dunn. Seeing no other nominations, nominations were closed by Councilor DeChant and seconded by Councilor Marks.

Roll call was taken and vote was unanimous.

Councilor Dunn was invited to take his seat at the dais.

#### 4. Nominations in order for the Election of the Vice-Chair of the City Council to serve to the first Wednesday in December 2026

##### Minutes:

Chair Dunn asked for nominations for Vice Chair.

Councilor Guzzetti nominated Councilor McCorkle. Seeing no other nominations, nominations were closed by Councilor DeChant and seconded by Councilor Ambrosino. Roll call was taken and vote was unanimous.

#### 5. Adjourn to Regular Meeting

**Minutes:**

The Organizational Meeting concluded at 6:09 PM with motion by Councilor Ambrosino and seconded by Councilor McCorkle. A roll call vote was taken and it passed unanimously. The Council went directly into the Regular Meeting.

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| Minutes published on 12/04/2025 at 1:47 PM



# DRAFT

## Regular City Council Meeting

### Minutes

Wednesday, December 3, 2025 at 6:00 pm

### Meeting Location

- **In Person:** Council Chambers, Bath City Hall, 55 Front Street
- **Television:** BCTV Channel 14
- **Live Stream:** [BCTV 14 \(castus.tv\)](http://BCTV 14 (castus.tv))
- **ZOOM:** [Zoom Link](#)

### 1. Call to Order

#### Minutes:

The City of Bath City Council met in regular session in the Council Chambers on December 3, 2025. Chair Dunn called the meeting to order at 6:07 p.m.

### 2. Pledge of Allegiance

### 3. Roll Call

#### Minutes:

Council members present: Julie Ambrosino, Christopher Marks, Jean Guzzetti, Jane Nordmann, Roo Dunn, Jennifer DeChant, Caitlin McCorkle, Leiha Lynn, and Megan Mansfield-Pryor

Staff present: City Manager Marc Meyers, City Clerk Darci Wheeler, Assistant City Manager/Finance Director Juli Millett, Economic and Community Development Director Misty Parker, Police Chief Andrew Booth and, Digital Media Specialist Pete Compagna.

### 4. Presentations

#### Minutes:

The presentation was postponed until December 17, 2025.

#### a. Bath iron Works Transportation Initiatives

### 5. Public Comments

#### Minutes:

Seeing no public comment, Chair Dunn closed at 6:09pm.

### 6. Manager's Report

### **Minutes:**

City Manager Marc Meyers announced that parking bans will now be issued on a storm-by-storm basis and can be viewed on the City's website, social media channels, and local radio. He also noted that alternate parking locations are available.

He reported that the BIW Transportation Initiatives presentation has been moved to the Special Meeting scheduled for December 17th. Additionally, the Planning Board meeting originally set for December 2nd has been rescheduled to December 9th due to weather.

## **7. Committee Reports**

### **Minutes:**

Chair Dunn reported that the Bath Water District held their annual meeting where Cal Stilphen was reelected chair. The Sagadahoc County Budget Advisory Committee had its preliminary meeting. Council will receive details regarding attendance at the December 17th meeting workshop.

Councilor DeChant presented the report for Main Street Bath and Old-Fashioned Christmas. Weekly events can be found on the City website. She explained that Bright Night Bath will be held this Friday, 12/5. Economic Development Committee is continuing to have discussion around Parklets and will have notes for the Transportation Committee to review. Food trucks will be a focus in the new year.

Housing Committee met and talked about the work plan for 2026. A presentation by the City Clerk regarding General Assistance.

Councilor McCorkle reported that the Recreation committee about the progress of the new seating area at Goddards' Pond and donations are still being accepted. The skate rental program is open. This program loans skates for the season at no cost.

## **8. Public Hearings**

### **a. 2025-114) Liquor License Approval for Lady Oyster, LLC**

#### **Minutes:**

Chair Dunn opened the public hearing at 6:18. There was no public comment. He closed the public hearing at 6:18.

Councilor Ambrosino moved to accept the Liquor License as presented with a second made by Councilor Marks.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, Dunn, DeChant, McCorkle, Lynn, and Mansfield-Pryor. NAYS: None. ABSENT: None. Item # 2025-114 was approved.

## **9. Consent Agenda**

- a. (2025-115) \*Minutes of the previous meetings of November 5, 2025, Regular Meeting and November 19, 2025, Special Meeting**
- b. 2025-116) \*Order: Appointing Warden and Ward Clerk for 2026 Municipal Elections**
- c. 2025-117) \*Order: Adopting Robert's Rules of Order for parliamentary procedure**
- d. 2025-118) \*Order: Adopting Council Working Rules and Regulations**

## **10. Unfinished Business**

- a. 2025-66) Ordinance: Land Use Code Amendment, Article 8, Section 8.11,**

## Article 9, various sections, Marine Business District (C5)

### Minutes:

City Manager Marc Meyers presented Ordinance #2025-66 for first passage. Councilor Ambrosino motioned for item to be on floor, seconded by Councilor Guzzetti. Mandy Reynolds, along with Vanessa Farr gave a brief presentation regarding the project and responded to questions/comments from Councilors Marks, and Guzzetti. Misty Parker, Director of Economic and Community Development gave additional information. Further Council comments were provided by Councilors Marks, DeChant, Dunn, McCorkle, and Ambrosino. Public comment was opened and the following people participated: John Fitzgerald, minority partner of Cannery Group, in support Bill Braman, 23 York Street, in support Jamie Dorr, Nonprofit executive director and resident, in support Joshua Langlais, 450 Washington Street, in support Morgan Miller, 450 Washington Street, in support Jim Strickland, Union and Co Tenant, in support John Morse, property owner, in support Jay Els, 285 Front Street, in support Councilors Dunn, Guzzetti, McCorkle, Ambrosino, Marks, and Dechant provided final Council comment/questions with Mandy Reynolds, Vanessa Farr, and Marc Meyers answering. Councilors Ambrosino, Mansfield-Pryor, and Guzzetti stated final comments.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, McCorkle, Lynn, Mansfield-Pryor and Dunn. NAYS: None. ABSENT: None. Ordinance #2025-79 will be presented for second passage on January 7, 2026.

## 11. New Business

### Minutes:

Chair Dunn explained that we would be introducing Item 2025-120 before 2025-119.

#### a. 2025-119) Order: Authorizing acceptance of 2026 Maine Bureau of Highway Safety Traffic Safety Enforcement sub-grant awards

### Minutes:

Police Chief Andrew Booth presented Order #2025-119. Councilor Marks motioned to approve as presented, seconded by Councilor McCorkle. He responded to questions/comments by Councilors Mansfield-Pryor and Chair Dunn. There was no public or final Council comment.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, Lynn, Mansfield-Pryor, and Chair Dunn. NAYS: None. ABSENT: None. Order #2025-119 approved.

#### b. 2025-120) Order: Approving appropriation of City Council contingency for a crossing guard

### Minutes:

City Manager Marc Meyers presented Item #2025-120. Councilor Nordmann motioned to approve as presented, seconded by Councilor Mansfield-Pryor. Initial Council comments were provided by Councilors Ambrosino and Marks. Krista Perow along with her son made public comment with their support of the crossing guard.

Roll call Vote: AYES: Mansfield-Pryor, Lynn, McCorkle, DeChant, Nordmann,

Guzzetti, Marks, Ambrosino, and Dunn. NAYS: None. ABSENT: None. #2025-120 approved.

**c. 2025-121) Order: Approving appropriation of BIW TIF funds for Front and Elm streetscape project**

**Minutes:**

Director of Economic and Community Development Misty Parker presented Order #2025-121. Councilor Guzzetti motioned to approve as presented, seconded by Councilor Ambrosino. She responded to questions/comments by Chair Dunn, McCorkle, and Ambrosino. There was no public or final Council comment.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, McCorkle, Lynn, Mansfield-Pryor, and Chair Dunn. NAYS: None. ABSENT: None. Order #2025-121 approved.

**d. 2025-122) Order: Setting meetings of the City Council for 2026**

**Minutes:**

Chair Dunn presented Order #2025-122. Councilor McCorkle motioned to move to floor, seconded by Councilor Mansfield-Pryor. Councilor Guzzetti made a motion to amend the Order by removing June 17th from the calendar.

Seconded by Councilor Mansfield-Pryor.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, McCorkle, Lynn, Mansfield-Pryor and Chair Dunn. NAYS: None. ABSENT: None. Amendment passed.

Then roll call vote was taken for Order #2025-122 as amended.

Councilor McCorkle made comment regarding the Customs House.

Roll call Vote: AYES: Mansfield-Pryor, Lynn, McCorkle, DeChant, Nordmann, Guzzetti, Marks, Ambrosino, and Chair Dunn. NAYS: None. ABSENT: None. Order #2025-122 approved.

**e. 2025-123) Appointments and Reappointments:**

**Minutes:**

Chair Dunn presented Item #2025-123. Councilor McCorkle motioned to approve as a slate, seconded by Councilor DeChant.

Councilor Mansfield-Pryor noted that they should be all reappointments and City Clerk Darci Wheeler agreed that she was correct.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, McCorkle, Lynn, Mansfield-Pryor, and Chair Dunn. NAYS: None. ABSENT: None. Item #2025-123 approved.

**12. Councilor Comments**

**Minutes:**

Councilor Lynn shared her happiness being elected to Council.

**13. Executive Session**

**Minutes:**

Councilor Marks motioned to move to Executive Session at 8:10pm, seconded by

Councilor Ambrosino.

**a. Real Estate per 1 MRS §405(6)(C)**

**14. Adjournment**

**Minutes:**

Councilor Ambrosino motioned to adjourn at 8:15pm, seconded by Chair Dunn.

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Contact: Darci Wheeler, City Clerk (dwheeler@cityofbath.com 207-443-8332) | Minutes published on 12/09/2025 at 4:59 PM



# DRAFT

## Special Council Meeting

### Minutes

Wednesday, December 17, 2025 at 5:00 pm

#### Meeting Location

- **In Person:** Council Chambers, Bath City Hall, 55 Front Street
- **Television:** BCTV Channel 14
- **Live Stream:** [BCTV 14 \(castus.tv\)](http://BCTV 14 (castus.tv))
- **ZOOM:** [Zoom Link](#)
- **RECORDED MEETING:** [BCTV On-Demand](#)

1. Workshop will begin at 5pm with Special Meeting to follow
  - a. Freedom of Access Act (FOAA) presented by Phil Saucier, City Solicitor
2. Call to Order
3. Pledge of Allegiance
4. Roll Call

#### Minutes:

Council members present: Julie Ambrosino, Christopher Marks, Jean Guzzetti, Jane Nordmann, Roo Dunn, Jennifer DeChant (departed at 6:45pm), Caitlin McCorkle, Leisha Lynn, and Megan Mansfield-Pryor.

Staff present: City Manager Marc Meyers, City Clerk Darcy Wheeler, Assistant City Manager/Finance Director Juli Millett, Economic and Community Development Director Misty Parker, and Digital Media Specialist Pete Compagna.

5. Presentations

- a. Bath Iron Works Transportation Initiatives

#### Minutes:

Update presentation given by BIW staff. Council comments were made by Councilors Mansfield-Pryor and Chair Dunn.

Public Comment: Sharon Locilento, 3 Fisher Court, not in support Steve August, 29 Cherry Street, communication has been met Radu Moldovan, Fisher Court landlord, not in support

Final Council comments were made by Councilors McCorkle, Mansfield-Pryor, and Guzzetti.

## 6. Manager's Report

### Minutes:

City Manager Marc Meyers announced that there is a storm predicted for Thursday thru Saturday calling for rain and high winds. Public Works has barricades ready to be placed and will be looking for downed tree branches. He wished residents Happy Hannukah and Merry Christmas stating that Christmas trees, free of decorations, curbside disposal will take place on December 29, January 5 and 12th. City Hall will be closing at noon on December 24th. Curbside collection of trash for December 25 and January 1 will be delayed 1 day.

## 7. Public Hearings

## 8. Unfinished Business

### a. 2025-112) Resolution: Approving boards and committees handbook

#### Minutes:

City Manager Marc Meyers presented Item #2025-112. Councilor McCorkle motioned for item to be on floor, seconded by Councilor Marks. There was no initial Council comment or public comment. Final Council comments were provided by Councilors Mansfield-Pryor, Ambrosino, Marks, Dunn, and Lynn. Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, McCorkle, Lynn, Mansfield-Pryor and Dunn. NAYS: None. ABSENT: None. Item #2025-112 approved.

Ayes

## 9. New Business

### Minutes:

Councilor McCorkle motioned to move to Executive Session at 7:02pm, seconded by Councilor Marks. A roll call vote was taken.

Roll call Vote: AYES: Mansfield-Pryor, Lynn, McCorkle, DeChant, Nordmann, Guzzetti, Marks, Ambrosino, and Dunn. NAYS: None. ABSENT: None.

A motion to return to regular session was made by Councilor Marks and seconded by Councilor Ambrosino.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, DeChant, Lynn, Mansfield-Pryor, and Chair Dunn. NAYS: None. ABSENT: None.

### a. 2025-124) Order: Option to General Dynamics Bath Iron Works to purchase a portion of Fisher Court

#### Minutes:

City Manager Marc Meyers presented Item #2025-124. Councilor Ambrosino motioned to approve as presented, seconded by Councilor McCorkle. There were no initial Council comments. Public Comments: David Locilento, 3 Fisher Court, Safety Concerns

Final Council comments were provided by Councilors Guzzetti and Dunn.

Roll call Vote: AYES: Mansfield-Pryor, Lynn, McCorkle, Nordmann, Guzzetti, Marks, Ambrosino, and Dunn. NAYS: None. ABSENT: None. #2025-124 approved.

### b. 2025-125) Appointment of Keith Krzan to Bath Housing Authority Board of

## **Commissioners term to expire February 2029**

### **Minutes:**

Chair Dunn presented Item #2025-125. Councilor McCorkle motioned to approve, seconded by Councilor Ambrosino.

Roll call Vote: AYES: Ambrosino, Marks, Guzzetti, Nordmann, McCorkle, Lynn, Mansfield-Pryor, and Chair Dunn. NAYS: None. ABSENT: None. Item #2025-125 approved.

## **10. Executive Session**

### **Minutes:**

Chair Dunn commented how there was no further Executive Session business this evening and the meeting could be adjourned at this time.

- a. Real Estate per 1 MRS §405(6)(C)**
- b. Legal Matters per 1 MRS §405(6)(E)**

## **11. Adjournment to Workshop**

### **Minutes:**

Councilor Ambrosino motioned to adjourn to workshop at 7:23pm, seconded by Councilor Marks.

Roll call Vote: AYES: Mansfield-Pryor, Lynn, McCorkle, Nordmann, Guzzetti, Marks, Ambrosino, and Dunn. NAYS: None. ABSENT: None.

## **12. Workshop**

- a. Discuss Council Representation to Various Boards and Committees**

Contact: Darci Wheeler, City Clerk (DWheeler@cityofbath.com 207-443-8332) | Minutes published on 12/31/2025 at 9:46 AM

**CITY COUNCIL ACTION**

Requested Council Meeting Date: December 3, 2025

Responsible Dept: Planning

Requested Action: Ordinance

**Title**

Land Use Code Amendment, Article 8, Section 8.11, Article 9, various sections, Marine Business District (C5)

**Summary**

The Cannery Group, LLC, has submitted an application for land use code amendments in the Marine Business District (C5). In August 2023, the Cannery Group purchased 65 Bowery Street, a parcel is located in this district.

65 Bowery Street has been dormant in 2026 following a fire at former Stinson's Cannery. The City partnered with the group, using Brownfields funds to support site assessment, community visioning and market analysis. In summer 2024, a robust community engagement effort went into developing a vision that supported mixed use development and public access on the site. This engagement included specific outreach to neighboring properties.

From the community vision, the Cannery Group developed a master plan in spring 2025, which included engagement with City staff and the community, and presented to City Council in June 2025. A component of that process was developing land use amendments to allow the community vision to become a reality. In September, the City Council granted the merit request to send the proposed code amendments to the Planning Board for review. In October, the Planning Board rejected a motion to approve the amendments by a vote of 3-2.

Since this planning process was under way and that an amendment to support the vision would be introduced later, staff and our consultant did not place significant emphasis on drafting detailed zoning code language for the district as part of the zoning code update. The plan was to include this zoning into the draft zoning code.

**Staff Comments**

This is second passage. If passed goes into law effective January 28, 2026.

Action: Recommend for passage

---

City Manager

**Introduced for:** Unfinished Business



**CITY OF BATH**

---

Date:

Land Use Code Amendment, Article 8, Section 8.11, Article 9, various sections, Marine Business District (C5)

see application

**OFFICE USE ONLY**  
 Check for \$275.00   
 Project Number:

**CITY OF BATH  
 PLANNING DEPARTMENT  
 (207) 443-8363**

**APPLICATION FOR LAND USE CODE AMENDMENT**

**RECEIVED**

**To:** The City Council and the Planning Board of Bath, Maine

**Date:** June 24, 2025

JUN 24 2025

**Name:** The Cannery Group, LLC care of Sean Ireland

**Telephone #:** 207-632-4024

**CODES & PLANNING OFFICE**

**Email:** seanireland72@gmail.com

55 FRONT STREET  
 BATH, ME 04530

**Address:** 65 Bowery St Bath ME 04530

This is a request for an amendment of the text of the Land Use Code of the City of Bath, Maine.

Please describe in detail the proposed addition or deletion and refer specifically to the relevant code article, section and paragraph.

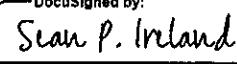
Light amendments to the C5 District:

Adjust the dimensional standards to enable a compact, walkable, and dynamic waterfront redevelopment.

Expand the range of permitted uses. Provide an opportunity for incremental site activation and

proof of concept. Enable mixed use development to achieve achieve the goal of a climate-ready marine campus for innovation, recreation, and living.

Additional information included in attachment.

DocuSigned by:  
 Signature:   
 6255C6B92512457...

**Return form to Planning Dept. - City Hall - Bath, Maine**

Within 35 days of receipt of a completed application for a Land Use Code text amendment by the Planning Director, the application will be placed on the agenda of a City Council meeting. The City Council will review the request to determine if it has merit and whether it should be referred to the Planning Board. If the City Council determines by vote that the application has merit, it will be referred to the Planning Board for public hearing. Applications referred to the Planning Board by the City Council will be processed substantially according to Items D through F, following. **If the City Council votes that the application lacks merit, it will not be referred to the Planning Board and action on the application will cease.**

**SUMMARY PROPOSED AMENDMENTS TO LAND USE TABLE****SECTION 9.02 LAND USE TABLE**

C5 - Uses	Existing	Requested Change
1.0 Residential		
1.1 Single Family	Not Permitted	Change to Permitted
1.2 Two-Family	Not Permitted	Change to Permitted
1.3 Multifamily	Not Permitted	Change to Permitted
3.0 Office, clerical	Not Permitted	Change to Permitted
6.0 Educational	Some Permitted	Change to permitted.
7.0 Assembly	Not Permitted	Change to permitted.
8.0 Recreation/Amusement	Not Permitted	Change to permitted.
10.0 Restaurants	Not Permitted	Change to permitted.
11.0 Accommodations	Not Permitted	Change to permitted.
21.0 Open Air Market	Not Permitted	Change to Permitted
30.0 Art Studio	Not Permitted	Change to Permitted

## SECTION 8.11 MARINE BUSINESS DISTRICT - C5 [Section number amended May 16, 2001]

### A. Purpose

The Marine Business District will provide a location for medium- to high-intensity marine-related industrial and commercial activities that are water-related or water-dependent.

### B. Uses Allowed

Uses allowed are as indicated in the Land Use Table (see Section 9.02).

### C. Space and Bulk Regulations

<b>MINIMUM LOT AREA</b>	
1. All uses .....	20,000 square feet per use <u>none</u>
<b>MINIMUM LOT WIDTH PER LOT</b>	
1. All uses .....	100 feet <u>18 feet</u>
<b>MINIMUM SETBACKS</b>	
1. Front .....	20 <u>0</u> feet
2. Side .....	20 <u>0</u> feet
3. Rear .....	20 <u>0</u> feet
4. From waterbodies .....	25 feet, except none for wharves, piers, docks, and buildings and structures that are for water-dependent uses
<b>MINIMUM YARD AREA</b>	
1. Front .....	10 feet
2. Side .....	5 feet
1. Rear .....	5 feet
2. From any lot line abutting a residential zone .....	20 feet
3. From waterbodies .....	20 feet, except none for wharves, piers, docks, and buildings and structures that are for water-dependent uses
<b>MAXIMUM LOT COVERAGE</b>	
1. All uses .....	50 <u>100</u> percent
<b>MAXIMUM BUILDING HEIGHT</b>	
1. All uses .....	40 <u>70</u> feet
2. Within 25' setback	40 feet

### D. Contract Rezoning [added January 8, 2003]

Contract rezoning is allowed in the MM District (see section 8.20).

\*\*

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: City Clerk

Requested Action: Order

Title

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Approval of Liquor License and Special Amusement License for Front Street Bar & Grill, LLC

**Summary**

Title 28-A M.R.S. §653. Hearings; bureau review; appeal states that the municipal officers may hold a public hearing for the consideration of applications for new on-premises licenses.

Per the Bath City Code Chapter 5 Business, Article 12 Special Amusements, Section 5-206 Hearing

(a) The municipal officers shall, prior to granting a permit and after reasonable notice to the municipality and the applicant, hold a public hearing within fifteen (15) days of the date of the request was received, at which the testimony of the applicant and that of any interested members of the public shall be taken.

**Staff Comments**

---

Police and Codes have approved these applications pending Council approval.

Action: Select

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---

City Manager

**Introduced for:** Unfinished Business



**CITY OF BATH**

---

Date:

Approval of Liquor License and Special Amusement License for Front Street Bar & Grill, LLC

See attached applications.



# State of Maine

Bureau of Alcoholic  
Beverages & Lottery  
Operations

## Application Copy

File Number: 120986

Job Type: New Application

LICENSE TYPE  On-Premises: Beer, Wine & Spirits	APPLICATION DATE RECEIVED  2025-12-21
SECONDARY LICENSE(S)  None selected	
LICENSEE LEGAL NAME  front street bar & grill llc	LICENSEE TYPE  Limited Liability Company
DOING BUSINESS AS  700320269223	CORPORATE NUMBER  202605573DC
INCORPORATION DATE	
CORRESPONDENCE ADDRESS  18 THIS WAY WEST BATH ME 04530	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME  ELIZABETH RENAUD	PREFERRED CONTACT METHOD  Email
CONTACT PHONE  (207) 319-2009	ALTERNATE PHONE
FAX	EMAIL  lizblack0@gmail.com
CORPORATE STRUCTURE	

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
NICHOLAS	MANAGING MEMBER		50
ELIZABETH	MANAGING MEMBER		50

#### ADDITIONAL INFORMATION

MANAGED BY AGENT	
No	
PREMISES TYPE	PREMISES NAME
Class A Restaurant/Lounge	FRONT STREET BAR AND GRILL LLC
OPERATOR	
ELIZABETH RENAUD	
PHYSICAL ADDRESS	
141 FRONT STREET Bath ME 04530	
MAILING ADDRESS	
18 THIS WAY WEST BATH ME 04530	
CONTACT NAME	PREFERRED CONTACT METHOD
Elizabeth Renaud	Email
CONTACT PHONE	ALTERNATE PHONE
(207) 319-2009	
FAX	EMAIL
	lizblack0@gmail.com

#### QUESTIONS

**On-Premises: Beer, Wine & Spirit**

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

202605579DC

2. What is your expected start date?

1/18/26

3. Has/have applicant(s) formerly held a Maine liquor license?

No

4. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Is the applicant/licensee an individual, partnership, or association? (Not a corporation or LLC)

No

6. Are all licensees/applicants residents of the State of Maine?

Yes

7. Is your license for a club with a membership?

No

8. Is your license application for Vessel Corporation?

No

9. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

No

- 10 Do you have a license from the Office of the State Fire Marshal?

Contact (207) 626-3870 to determine whether licensure is necessary.

No

11 Will any law enforcement officer directly benefit financially from this license, if issued?

No

12 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

13 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

14 What is the full name and date of birth of the person managing this premises?

ELIZABETH RANAUD 5/4/82

15 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

16 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

17 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

18 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

19 Does the licensee/applicant have any arrangement such as a lease where rent is based on sales, an agreement where another party receives a portion of the revenue or profits from the business, or a right to acquire an ownership interest in the business?

No

20 At which address are your business records located?

141 FRONT STREET BATH MAINE 04530

21 What will be your business hours? Please indicate each day's open and close times.

SUNDAY - THURSDAY 11-11PM SATURDAY, FRIDAY 11-1AM

22 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

NEAREST SCHOOL DIKE-NEWELL 1.1MILES  
FIRST BABPTIST CHURCH OF BATH 0.8 MILES

23 Is your application for a Hotel or Bed & Breakfast?

No

24 Do you have a food menu?

Yes  
(document uploaded)

25 How many seats do you have? Include indoor and outdoor seating.

93

26 How many bathrooms do you have available to the public?

4

## DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	1.png	
Food Menu	2.png	
Supplemental Ownership Form	102 Supplemental Ownership Form and Affidavit-2.pdf	
Premises Floor Plan	2044738078038614.pdf	
Premises Floor Plan	2119214417529139.pdf	

## APPLICANT

elizabeth renaud

## DECLARATION

I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

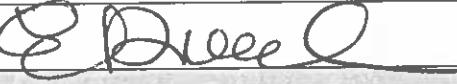


# SPECIAL AMUSEMENT PERMIT

MUSIC, DANCING OR ENTERTAINMENT FOR ESTABLISHMENTS LICENSED FOR THE SALE OF LIQUOR

55 Front Street | Bath, Maine 04530 | Tel: (207) 443-8332 | Fax: (207) 443-8333

## Name & Contact Information

Business Name:	FRONT STREET Bar & Grill		
Business Address:	141 FRONT STREET		
Mailing Address:	18 THIS WAY WEST BATH ME 04530		
Business Phone Number:			
Contact Person:	ELIZABETH RENAUD	Phone Number:	319-2609
Email Address:	lizblack1@gmail.com		
I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the City of Bath.			
Applicant's Signature:			
	Date: 12/17/25		

## Describe in detail kind and nature of entertainment:

DJ HOSTED MUSIC FOR SPECIAL EVENTS  
 PAINT NIGHTS  
 TRIVIA  
 LIVE ACOUSTIC

## Describe in detail room or rooms to be used under this permit:

BOTH FLOORS OCCASIONALLY

WE WOULD LIKE TO HOST SEMI-PRIVATE EVENTS,  
 SUCH AS REUNIONS, BIRTHDAY CELEBRATIONS,  
 SMALL GROUP GATHERINGS

Has applicant ever had a license to conduct the business herein described either denied or  
 revoked? If so, describe circumstances: NO

**Has applicant, including partners or corporate officers ever been convicted of a felony? If so, describe circumstances:**

NO

**When does your current liquor license expire?**

*City Clerk Use Only:*

Approved:

Codes: per inspection 12/30 Date: \_\_\_\_\_

Fire: no issues 12/23 Date: \_\_\_\_\_

Police: no issues 12/23 Date: \_\_\_\_\_

Mailed or Issued Date: \_\_\_\_\_  Paid Fee: \$50 annual Credit/Cash /Check # 900

3-day public hearing advertisement (if needed, to be billed)

MRS Title 28-A § 1054:

This permit includes:

- A. Any music, except radio or other mechanical device
- B. Any dancing; or
- C. Entertainment of any sort

This permit is required if a licensee for sale of liquor to be consumed on the premises provides activities or entertainment, listed above, must first obtain a special amusement permit from the municipality in which the licensed premises are located.

STATE OF MAINE  
Sagadahoc County, ss  
Bath, Maine

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. § 1054 and approve this special amusement application.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Printed Name and Title

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: Sustainability and Environment

Requested Action: Resolution

**Title**

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Supporting Funding for LD 1967, "Resolve, to Design a Maine Home Energy Navigator and Coaching Pilot Program"

**Summary**

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See background information from Climate Action Commission

**Staff Comments**

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This item originated from the Climate Action Commission. City Council support of LD 1967 offers an opportunity for the City to advance implementation actions from our 2024 CAP when local energy navigation programs are fully funded and implemented by the State.

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Action: Recommend for passage

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City Manager

**Introduced for:** Select



## **CITY OF BATH**

---

Date:

Supporting Funding for LD 1967, "Resolve, to Design a Maine Home Energy Navigator and Coaching Pilot Program"

WHEREAS, LD 1967, "Resolve, to Design a Maine Home Energy Navigator and Coaching Pilot Program," was signed into law on June 18, 2025, marking a significant step forward in supporting Maine residents with their energy efficiency and clean energy goals; and

WHEREAS, the resolve requires a pilot program report to be produced by Feb 1, 2026 for the Joint Standing Committee on Energy, Utilities, and Technology; and

WHEREAS, the City of Bath's Climate Action Commission looks forward to reviewing that report in detail and supports further action at the state level including full implementation and dedicated funding for the pilot program; and

WHEREAS, the program aims to provide a statewide service to help residents navigate home energy assessments and improvements, connect them with available resources, and offer coaching to make informed decisions about their energy use and clean energy investments; and

WHEREAS, by fostering greater energy efficiency and clean energy use, this program will contribute to lower energy bills for Maine households, enhance indoor comfort, and support the state's climate action goals through reduced energy consumption and greenhouse gas emissions; and

WHEREAS, the implementation of the Home Energy Navigator and Coaching Pilot Program is a proactive measure to empower Maine communities and residents with the tools and knowledge to build more resilient, sustainable, energy-efficient homes; and

WHEREAS, the City of Bath's Climate Action Commission is actively exploring the potential for a Home Energy Navigator and Coaching Program as a tool in implementing the City's Climate Action Plan of 2024;

NOW, THEREFORE, BE IT RESOLVED that the City of Bath fully supports the implementation of a state-led Maine Home Energy Navigator and Coaching Pilot Program and will assist in promoting the program and its benefits to our community members; and

BE IT FURTHER RESOLVED that Bath calls on state legislators to fund implementation of the program, and calls on state and local agencies to work collaboratively to ensure the successful roll-out and long-term sustainability of the Home Energy Navigator and Coaching Pilot Program to the benefit of all Mainers.

## DRAFT RESOLUTION IN SUPPORT OF MAINE LD 1967

### Background Summary for Bath City Council

In our various community engagements, one of the most frequent questions heard by members of the Climate Action Commission (CAC) is a variant on "*I'm confused. How can I get help in navigating the decisions, the options, and the incentives involved in making sustainability investments for my home?*" To better understand local needs, CAC members have trialed an Energy Help Desk over the last four months. CAC members are also actively talking with other communities who face the same challenge. A clear message has emerged that an effective and sustainable energy navigation/coaching program needs both expertise and resources. Ideally, it should go beyond a Q&A help desk by empowering residents to undertake home energy audits and obtain professional advice in building more resilient, sustainable, energy-efficient homes.

The State of Maine has heard these messages, and in June 2025, LD 1967, "*Resolve, to Design a Maine Home Energy Navigator and Coaching Pilot Program*," was signed into law. The resolve requires a pilot program report to be produced by February 1, 2026. Based on that report, Legislative action will be considered to fund a pilot program, and the Department of Energy Resources and the Governor's Office of Policy Innovation and the Future (GOPIF) will prepare to execute such a program. While a state-wide program may ultimately be desirable, the pilot program is expected to begin by testing a program in selected communities.

Bath's CAC sees such a Navigator and Coaching Program as a valuable tool in implementing the City's Climate Action Plan of 2024. The potential for state resources and support is a great opportunity. The CAC recommends that the City make its voice heard by expressing its support for such a program. Doing so could also be a valuable step toward making Bath a candidate for the initial pilot program. The CAC has prepared a draft Resolution in support of implementing Maine LD 1967. We encourage Council to support the measure. With this supportive Resolution and a direct proof-of-concept from the success of the Home Energy Help Desk, we can present a compelling case for Bath as a good choice when GOPIF and the Department of Energy Resources implement the pilot program.

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: Police

Requested Action: Approval

Title

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Approving Transfer of Forfeiture Funds

**Summary**

In pursuance to M.R.S.A Title 15 Section 5824(3), before a forfeited item may be transferred to a municipality, the legislative body of the municipality must accept the transfer.

We have been notified by the Attorney General's office of a recent court ordered forfeiture in the amount of \$1,155.

Forfeited funds from the disposition of a criminal case are shared by the agencies involved in the criminal investigation. This particular case was a 2022 criminal case involving our then-drug detective who was attached to the Maine Drug Enforcement Agency as a resident special agent. This case was State of Maine vs. Edwin Saintiche, Docket No. CR-22-242.

City Council needs to approve this transfer before the court issues a final order regarding these funds. The attached letter from the Assistant Attorney General explains in detail and includes the letter to be signed by the municipal body representative.

**Staff Comments**

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Recommend approval, Funds will be deposited in our drug forfeiture account.

Action: Select

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City Manager

**Introduced for:** New Business



**CITY OF BATH**

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Date:

Approving Transfer of Forfeiture Funds

Be It Ordered that the City Council of the City of Bath authorizes the acceptance of one thousand one hundred and fifteen and 00/100 dollars (\$1,115.00) from the Maine Attorney General's Office and be it furthered ordered that the City Council hereby authorizes the appropriation and expenditure of these funds.

AARON M. FREY  
ATTORNEY GENERAL



TEL: (207) 626-8800  
TTY USERS CALL MAINE RELAY 711

STATE OF MAINE  
OFFICE OF THE ATTORNEY GENERAL  
6 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0006

REGIONAL OFFICES  
84 HARLOW ST. 2ND FLOOR  
BANGOR, MAINE 04401  
TEL: (207) 941-3070  
FAX: (207) 941-3075

125 PRESUMPSCOT ST., SUITE 26  
PORTLAND, MAINE 04103  
TEL: (207) 822-0260  
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1  
CARIBOU, MAINE 04736  
TEL: (207) 496-3792  
FAX: (207) 496-3291

December 2, 2025

Chief Andrew Booth  
Bath Police Department  
250 Water Street  
Bath, ME 04530

RE: State of Maine v. Edwin A. Saintiche  
Sagadahoc County Unified Criminal Court  
Doc. No. CR-22-242  
**Criminal Forfeiture**  
Required Vote of Municipal Officers/ Approval of Transfer of Forfeiture Assets

Dear Chief Booth:

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) if **subsequently ordered forfeited by the Court**;

B. Under Rules issued by the Department of the Attorney General, a public vote must be made on each forfeiture "approval" and a "continuing resolution" of approval cannot be accepted;

C. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) In Rem will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) In Rem are in fact ordered forfeited and, if the Attorney General and the Court agree to a transfer of all or part of the Defendant(s) In Rem to a Department, Agency,

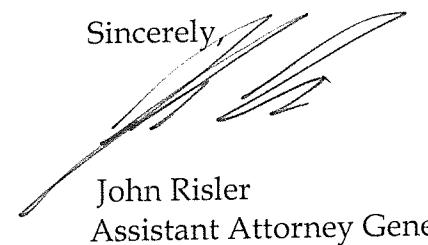
County or Municipality based upon the "substantial contribution" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) In Rem or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or municipal approval in anticipation of the final order of forfeiture. However, final forfeiture is not guaranteed and both the municipal legislative body and the law enforcement agency involved are **cautioned** that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



John Risler  
Assistant Attorney General

JR/mll  
Enclosure

STATE OF MAINE  
SAGADAHOC, ss

UNIFIED CRIMINAL COURT  
Docket No. CR-22-242

State of Maine }  
v. } Municipality of Bath  
} Approval of Transfer  
} 15 M.R.S.A. §5824(3)  
Edwin A. Saintiche }  
Defendant; }  
And }  
\$1,155.00 U.S. Currency }  
Defendant(s) In Rem }

NOW COMES the Municipality of Bath, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. §5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem, namely \$1,155.00 U.S. Currency, or any portion thereof, on the grounds that the Bath Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the Municipality of Bath, Maine, does hereby approve of the transfer of the Defendant(s) In Rem, or any portion thereof, pursuant to 15 M.R.S.A. §5824(3) & §5826(6) by vote of the Bath municipal legislative body on or about

Dated: \_\_\_\_\_

Municipal Officer  
\_\_\_\_\_, Maine  
(Impress municipal legislative body seal here)

1/7/2026

2026-05

Meeting Date

Item No.

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: City Clerk

Requested Action: Order

Title

---

Acceptance of Davenport Trust Grant**Summary**

The City has received a discretionary grant from the Davenport Trust fund in the amount of \$15,000 for the Bath General Assistance Office. These funds are intended to assist individuals and families in need who may not qualify for other assistance programs due to income or eligibility guidelines. The grant may be used, at staff discretion, to address urgent and essential needs such as emergency housing, fuel assistance, prevention of utility disconnections, car repairs, and other expenses not typically covered by traditional programs. The intent is to support residents who are experiencing financial hardship and are vulnerable to sudden, unexpected expenses. City staff will administer the funds using their experience and judgment to best meet community needs.

**Staff Comments**

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Action: Recommend for passage

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City Manager**Introduced for:** New Business



**CITY OF BATH**

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Date: 01/07/2026

Acceptance of Davenport Trust Grant

Be It Ordered that the City Council of the City of Bath authorizes the acceptance of fifteen thousand and 00/100 dollars (\$15,000.00) from the Davenport Trust Fund and be it furthered ordered that the City Council hereby authorizes the appropriation and expenditure of these funds.

---

DAVENPORT TRUST FUND

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December 4, 2025

Juli Millet, Finance Director  
City of Bath  
55 Front Street  
Bath, ME 04530

Dear Juli:

We are pleased to inform you that we have once again approved a discretionary grant of \$15,000.00 (payment enclosed) for the Bath General Assistance Office. We would like the funds to be used to assist those in need in our community, especially those that "fall between the cracks" because their income excludes them from other assistance program guidelines. We recognize that during these challenging times that many in our community are barely surviving and are one unexpected expense, illness or accident away from a financial decline that they cannot easily recover from. Assistance might include emergency housing, fuel assistance, utility disconnects, car repairs or other expenses not typically funded by traditional programs.

We trust with the City staff's experience and judgement these funds will be administered as may be necessary to help those in need. We would appreciate receiving a brief written report on the types of assistance provided and the number of people served when the funds are totally expended.

If you have any questions, please do not hesitate to contact me. Our office is generally open on Mondays, Tuesdays and Thursdays. We will be closed through the Christmas and New Year's holidays.

Sincerely,



Barry M. Sturgeon  
Office Manager/Trustee

Enc. Check# 4791

CC: Darci Wheeler, General Assistance Coordinator

---

TRUSTEES: BARRY M. STURGEON • ERIC R. ALLEN • VIRGINIA R. HATCH

---

65 FRONT STREET • BATH, MAINE 04530-2508 • TELEPHONE: (207) 443-3431 • E-MAIL: [davenporttrust@myfairpoint.net](mailto:davenporttrust@myfairpoint.net)

1/7/2026

2026-06

Meeting Date

Item No.

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: City Clerk

Requested Action: Approval

Title

Appointments and Reappointments

**Summary**

The Appointment Review Board has met and moved forward the attached application for appointment to the Planning Board. This position was made available by the resignation of Phyllis Bailey in October of 2025.

**Staff Comments**

Action: Select

City Manager

**Introduced for:** Select



**CITY OF BATH**

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Date: 01/07/2026

Appointments and Reappointments

Please see attached application.

**City of Bath**Application for (Re)Appointment  
to City Board/Commission/CommitteeFull Name: George SpragueResidence Address: 14 Park StI live in Council Ward # (circle one) 1 2 3 4 5 6 7Phone #: 207 596 3066 E-mail address george-sprague@yahoo.com

Preferred Method of Contact? (circle one)

 phone

email

I wish to be considered for: (circle one)

 appointment

reappointment

Planning Board

(Name of Board/Commission/Committee)

We are asking applicants to attend some actual meetings of this committee and/or to speak with some members of the board/committee to get a sense of what the committee does before submitting their application. Information about the committee meetings, who is chair and committee membership is available from the City Clerk's office and on the City of Bath website.

Please list the following:

A) Date(s) you attended this committee's meetings:

None recently. I made an amendment to the Land use code in 2022

B) Members of the committee or board with whom you spoke and when:

Robert Gersh, recently

C) How did these experiences affect your interest in the committee?

Helped to bring home the importance and weight of the work of the Planning Board.Have you ever served on a City Board/Commission/Committee? (circle one) Y N

If yes, please list the Board/Commission/Committee and years of service:

forestry 1 TermSolid waste 2019-2025Bath Housing 2<sup>nd</sup> Term

Please outline past and present expertise/skills/employment that you think may be relevant (Resumes are welcome):

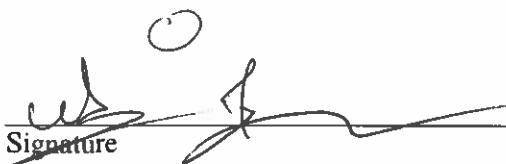
Worked in Residential and commercial construction trades since 1993 as well as owned several residential rental units.

Why do you want to be a member of this Board/Commission/Committee or list your accomplishments during your last term(s)?

Understanding the important work the board does I hope to see the position filled by someone who's going to be a rational and deliberate thinker. To approach the work objectively. That's what I feel I will bring.

How many months are you away from Bath in a 12-month period?

11/13/25  
Date

  
Signature

Please return form to: City Clerk's Office, 55 Front Street, Bath, ME 04530 or email [dwheeler@cityofbath.com](mailto:dwheeler@cityofbath.com)

**FOR USE BY CITY CLERK'S DEPARTMENT:**

Date application received: 11/20/25

Received by: Chris Taylor

Date emailed to Appointment Review Committee: 11/24

Date interviewed by Appointment Review Committee: \_\_\_\_\_

Date application on City Council agenda: \_\_\_\_\_

Date appointed by City Council: \_\_\_\_\_

Date applicant notified by City Clerk's office: \_\_\_\_\_

Date applicant sworn in: \_\_\_\_\_

Term to begin: \_\_\_\_\_

Term to expire: \_\_\_\_\_

**CITY COUNCIL ACTION**

Requested Council Meeting Date: January 7, 2026

Responsible Dept: City Clerk

Requested Action: Approval

Title

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Appointments to Committees by Council Nominees

**Summary**

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The City Council serves as the appointing authority for the Bath Housing Authority, Patten Free Library Board of Directors, Recreation Commission, Sidewalk Vending License Committee, Student Community Liaison Council, and Welfare Review Board because these bodies perform official municipal functions on behalf of the City.

**Staff Comments**

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Action: Select

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City Manager

**Introduced for:** Select



## **CITY OF BATH**

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Date:

### Appointments to Committees by Council Nominees

#### **The appointments:**

Bath Housing Authority Board of Directors – Chris Marks  
Patten Free Library Board of Directors – Chris Marks  
Recreation Commission – Caitlin McCorkle  
Sidewalk Vending License Committee – Jennifer DeChant  
Student Community Liaison Council – Jennifer DeChant  
Welfare Review Board – Jane Nordmann, Roo Dunn, Caitlin McCorkle