



Climate Action Commission Minutes  
Thursday 01/09/25, 8:00 am  
City Hall Auditorium

1. Present - Rod Melanson, Megan Mansfield-Pryor , Ruth Indrick, Jane Nordman, Paul Perkins, John Zittel, Connor English, Laura Walters, Nancy Sferra

Public: Sorrell Dunn, Amelia Nelson, Lizzie Beaver

2. Elections –  
Discussion occurred about continuing with the co-chair model, and having Paul and John continue in their roles. Motion made by Nancy Sferra and 2<sup>nd</sup> by Connor English to elect John and Paul to continue as co-chairs. All voted in favor
3. Minutes – Approved December minutes (John motioned, 2<sup>nd</sup> by Laura Walters – All voted in favor.  
Discussion about assigning minute taker at the beginning of each meeting. All agreed to share the minute taking responsibility.
4. Meeting Schedule:  
After a lengthy discussion about appropriate meeting times, the commission landed with a meeting time of 4:30pm on the 1<sup>st</sup> Thursday of each month.
5. Climate Action Plan Implementation Goals  
John Z. lead a discussion about how best to organize the implementation matrix of the cap. He distilled the goals actions/ strategies to focus the discussion, and prompted the group with the following:
  - a. Development of a community wide outreach & education plan
  - b. Enable the community to take action
    - i. Energy fund
    - ii. Facilitation of energy audits
    - iii. Energy coaching/ navigation assistanceEssential elements will include the engagement of community organizations, city staff, and standing committees.  
  
John shared his spreadsheet of work, and all commission members agreed to undertake the homework assignment to comment upon the work to date.
6. Energy Subcommittee

Connor and Laura provided a brief update about their work on the energy fund. They identified other areas of the cap that will need following up on:

1. Energy stretch code
2. Working with BIW on building efficiencies

7. Updates

- a. Climate Conversations planning underway
  - i. January CC was well attended and much interest shown for the States climate council discussion
  - ii. Feb 12<sup>th</sup> – Peter Dugas is confirmed for City hall
  - iii. March 12<sup>th</sup> – prep underway
  - iv. May – E-Demo – Nancy and Rod to follow up with Rockland
- b. Megan shared the upcoming LD 1 resilience legislation and the potential impact it may have on individuals and homeowners to undertake local projects. She will send along an email with information for us to review.
- c. Rod provided updates on various coastal resiliency projects.

Next Meeting Date – 4:30pm on 2/6 @ City Hall